

	<p><b>GREYLADYES ARTS FOUNDATION</b></p> <p><b>ANNUAL GENERAL MEETING</b></p> <p><b>MEETING MINUTES</b></p> <p><b>Saturday 11th February 2023 13:00, GAF</b></p>
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**Present**

Trevor Clarke (TC) (Chair)  
Polly Clark (PC) (Vice Chair)  
Sue Osmond (SO) (Vice Chair)  
Members  
Friends

**Apologies**

Jeremy Clarke (JC)  
Andrew Given (AG)  
Elizabeth Given (EG)  
Jane Moyes (JM)

**In Attendance**

Natalie Compton (NC) (Clerk)

**The Meeting was Quorate**

13:08hrs – Meeting Commenced.

**1. Welcome and Apologies**

The Chair welcomed attendees to GAF and accepted apologies from JC, AG, EG and JM.

The Chair clarified the difference between Members and Friends for the benefit of those present and the purpose of voting.

- Members - GAF is a company limited by guarantee. The guarantee is limited to £10. There are currently 39 members . . . The Chair likened membership to shareholders in that they can direct the company. Only members can vote in the AGM.
- Friends – Friends pay an annual subscription but are not part of the legal entity. Friends who are not members are invited as observers to the AGM but can not vote.

The Chair stated that a notice was distributed 21days prior to the AGM as required and that in order to be quorate there must be 10% of the Membership present, which equates to 4 Members. More than half of the membership were present, therefore the meeting was quorate.

**2. Approval of Minutes from Previous Meeting**

*The Members approved the minutes of the 2022 AGM as an accurate record of what was discussed and agreed.*

### **3. Matters Arising**

There were no matters arising

### **4. Resignations**

The Chair had received 2 resignations, Sue Osmand and Debby Myers.

The Chair thanked Sue as a tireless worker and Trustee. He said he is sorry to see her step down as a Trustee, but she will continue to work with events, marketing and as a Volunteer. All present gave thanks to Sue.

The Chair thanked Debby as a valued member of the Trust, particularly on the accounting side. He said he is delighted that she will be continuing her work with the craft group. All present gave thanks to Debby.

There was 1 new nomination for the post of Trustee – David Brice. The Chair proposed, Tony Osmand seconded. The vote was carried unanimously.

The Chair explained that 3 Trustees are required to resign annually. Sue and Debby have already resigned so one more resignation is required. *Stella Gorrod resigned from post, the Chair proposed she is re-elected as a Trustee, Hilary Bax seconded. The vote was carried unanimously.*

### **5. Executive Officers**

Chair – *Polly Clark proposed Trevor Clarke is re-elected as Chair, John Munford seconded, the vote was carried unanimously.*

Deputy Chairman – The Chair explained that as PC is intending to move away from the area this year there will be 3 Deputy Chair positions to ensure continuity when she goes. *The Chair proposed Polly Clark, Stella Gorrod and David Brice as Vice Chairs. (if we know who seconded can we enter names)Seconded individually and voted individually, the votes for all 3 were carried unanimously.*

### **6. Adoption of Accounts**

The Chair presented and interpreted the accounts to those present. He explained how COVID had impacted income.

The Chair confirmed that GAF is in a stable financial position with £6,000 in the bank and £30,000 in the reserves, however it is likely that some of that will be needed this coming for year, for restoration work. *The Chair proposed the adoption of the accounts, Kate Sutton seconded, the vote was carried unanimously.*

### **7. Appointment of Accountants**

*The Chair proposed Fiander Torvell as accountants to GAF, Debby Myers seconded, the vote was carried unanimously.*

### **8. Date of 2024 AGM**

The date of the next AGM is to be confirmed.

Hilary Bax took the opportunity to publicly thank Trevor Clark, Chair, for his work and commitment to GAF.

13:27 – Meeting Closed

DRAFT

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Chair)